

The Blueprint

Graduate Student Organization

Funding Purview

The GSO:

- accepts only funding requests for events.
- will not approve funding for alcohol.
- will not fund the purchase of membership dues in national organizations.
- will not approve funding for events that will have taken place by the time funds are awarded.

Summary of Allocations

passed by majority vote at the GSO General Assembly
(Jan 14)

Funding Category	Total Requests	Adjusted Requests	Actual Allocations
Academic	15,695	13,380	13,135
Diversity	3,345	3,195	3,160
Networking	2,065	1,515	1,500
Social	3,778	2,824	2,794
Service	1,205	1,205	1,193
Total	26,088	22,119	21,782

Appeals

- groups with zero or partially funded events may submit an appeal Monday 1/19 at 5 pm to GSOGeorgetown@gmail.com
- submit a paragraph with clarifying information and amount appealed
- decisions in a week

Group Funding Budget

- 45% of GSO budget (~\$15,000 per semester)
- groups may apply for up to \$1,500 per semester
- food caps per capita: \$12 for lunch, \$15 for dinner, and \$8 for breakfast & other events

Group Funding Cycles

Fall semester events

- deadlines at the beginning of the semester
- new for next year: ad hoc funding applications before approval

Spring semester events

- deadlines at discretion of the Treasurer (at the end of fall or beginning of spring)

Application Materials

Group-related questions

- group history

Event-related questions

- rank priority, funding category
- purpose, format, intended audience
- marketing, expected number of attendees
- itemized budget, co-sponsorship
- open or closed to all graduate students

Funding Categories

- **Academic** (R workshop by GQM)
- **Social** (Chinese New Year by CSSA)
- **Networking** (Career Panel by PREEA)
- **Service** (Gtown Tour by Big Buddies)
- **Diversity** (Live! Africa Music by AF)

Funding will be proportionate to amounts requested in each category (eg. if academic comprises 40% of all requests, academic events will receive 40% of available funding)

Group Rating Criterion

One 'group' score that considers the following:

- membership size (Hoyalink and # of attendees at previous events)
- history of responsible use of funds
- events held/events for which funding was received
- photographic evidence that previous events occurred as proposed
- evidence of appropriate advertisement of events through newsletters, Hoyalink, and social media

Event Rating Criteria

Scores for each of the following:

- **breadth** of appeal (across depts, # attendees)
- **cost-effectiveness** (excessive expenses?)
- **quality** of proposal (implementation details)
- **need** for GSO funding (alt. sources, cosponsor)
- **uniqueness**
- **priority** of event for group

Scoring and Ranking

- GSOFA members provide a numeric score for the 'group' criterion and event criteria, noting any excessive budget expenses
- The event score is the arithmetic mean of the sum of scores from each of 7 GSOFA members
- Events are ranked by score within each category
- Top-ranked events are funded 100% (removing any 'excessive' expenditures) until funding runs out

Group Responsibilities

- GSO logo on marketing and event materials
- notice of event on GSO calendar and newsletter (submitted through: GSO Group Advertising form on website)
- overexpenditures deducted from next semester's budget, add'l penalties for >10%

Information

application: <http://gsogeorgetown.com/groups>
questions: GSOGeorgetown@gmail.com



@GSOGeorgetown